

NOTICE INVITING PROPOSALS
EL MONTE UNION HIGH SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that the El Monte Union High School District, acting by and through its Governing Board, hereinafter referred to as “District”, will receive prior to **2:00 p.m. on January 23, 2025**, sealed proposals for the award of a Contract for the following:

RFP No.: 2024-25(P9) Districtwide Photovoltaic (PV) Solar Operations and Maintenance

All proposals shall be made and presented only on the forms presented by the District. Proposals shall be received in the Office of the **Purchasing Department** at **1003 Durfee Avenue, South El Monte, California 91733**, and shall be opened and publicly read aloud at the above state time and place. Any proposals received after the time specified above or after any extensions due to material changes shall be returned unopened.

The Contract Time is twelve (12) months with four (4) twelve (12) month renewal options.

Miscellaneous Information

Proposals shall be received in the place identified above and shall be opened and publicly read aloud at the above-stated time and place.

The proposal documents are available at: www.emuhsd.org/bids

Firms shall utilize a complete set of Proposal Documents in preparing a proposal.

There will be a mandatory Pre-Bid Conference and site walks at **10:00 a.m. on Thursday, January 9, 2025**, at South El Monte High School located at 1001 Durfee Ave., South El Monte, CA 91733, and **meet at the flag pole**. Any firm submitting a proposal on the Project who fails to attend the entire mandatory job walk and conference will be deemed a non-responsive proposer and will have its proposal returned unopened.

Each proposer shall be a licensed contractor pursuant to the California Business and Professions Code and be licensed to perform the work called for in the Contract Documents. The successful firm must possess a valid and active **Class B License** at the time the proposal is submitted and throughout the duration of this Contract. The Contractor’s California State License number shall be clearly stated on the firm’s proposal.

Subcontractors shall be licensed pursuant to California law for the trades necessary to perform the Work called for in the Contract Documents.

The District reserves the right to reject any or all proposals or to waive any irregularities or informalities in any proposal.

Each firm shall submit with its proposal — on the form furnished with the Contract Documents — a list of the designated subcontractors on this Project as required by the Subletting and Subcontracting Fair Practices Act, California Public Contract Code section 4100 *et seq.*

The Contractor and all subcontractors shall comply with the requirements set forth in Division 2, Part 7, Chapter 1 of the Labor Code. The District has obtained from the Director of the Department of Industrial Relations the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which this work is to be performed for each craft, classification or type of worker needed to execute the Contract. These per diem rates, including holiday and overtime work, as well as employer payments for health and welfare, pension, vacation, and similar purposes, are on file at the District, and are also available from the Director of the Department of Industrial Relations. Pursuant to California Labor Code section 1720 *et seq.*, it shall be mandatory upon the Contractor to whom the Contract is awarded, and upon any subcontractor under such Contractor, to pay not less than the said specified rates to all workers employed by them in the execution of the Contract.

A Contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code or engage in the performance of any contract for public work, as defined in the Labor Code, unless currently registered and qualified to perform public work pursuant to Labor Code section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

The Contractor and all subcontractors shall furnish certified payroll records as required pursuant Labor Code section 1776 directly to the Labor Commissioner in accordance with Labor Code section 1771.4 on at least on a monthly basis (or more frequently if required by the District or the Labor Commissioner) and in a format prescribed by the Labor Commissioner. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE).

No firm may withdraw any proposal for a period of ninety (90) calendar days after the date set for the opening of the proposals.

Where applicable, firms must meet the requirements set forth in Public Contract Code section 10115 *et seq.*, Military and Veterans Code section 999 *et seq.* and California Code of Regulations, Title 2, Section 1896.60 *et seq.* regarding Disabled Veteran Business Enterprise (“DVBE”) Programs. Forms are included in this Proposal Package.

Any request for substitutions pursuant to Public Contract Code section 3400 must be made at the time of submission of proposals on the Substitution Request Form set forth in the Contract Documents and included with the proposal .

No telephone or facsimile machine will be available to firms on the District premises at any time.

It is each firm's sole responsibility to ensure its proposal is timely delivered and received at the location designated as specified above. The District shall not be responsible for any delivery issues including, but not limited to, mis-directed mail, mailing delays, etc. Any proposal received at the designated location after the scheduled closing time for receipt of proposals shall be returned to the proposer unopened.

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